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# Rational Team Concert (RTC) Project Administration Workshop

This workshop guides participants through the breadth and depth of administering a software development project using Rational Team Concert (RTC). The workshop's focus will be tailored to meet participant project needs.

## Objectives:

- Familiar with Rational Team Concert process templates
- Understanding of project setup tasks:
  - a. Users, Licenses and Membership
  - b. Defining Timelines and Iterations
  - c. Creating Project and Iteration Plans
  - d. Creating and Assigning Work Items
  - e. Establishing source control streams and components
- Able to modify work items and process behavior within Rational Team Concert
- The facilitator will vary the emphasis to suit your project's needs

#### Audience:

Project Managers using Rational Team Concert as well as Development Leads and Jazz / RTC administrators responsible for supporting RTC.

## Prerequisites:

IconATG's training class, "RTC for Contributors" or hands-on RTC experience is highly desirable, but not required. IconATG's training class, "RTC for Developers" is suggested prior to discussions related to source control.

## Preparation:

Facilitator will work with the client to establish workshop objectives and priorities.

#### **Duration:**

2 - 5 days; workshop topics can be customized depending on your specific needs.

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## Workshop Agenda:

- 1. Workshop Introduction
  - Introductions
  - Outline workshop goals and agenda
- 2. Project Planning
  - Process Templates
  - Timeline, Iteration
  - Roles, Permissions
  - Process Behavior
- 3. Project Area and Teams
  - Repositories
  - Project Areas, Team Areas
  - Members, Access Control
  - Work Item Categories
- 4. Timelines, Iterations, and Plans
  - Iteration Type
  - Plan Type
- 5. Roles, Permissions, and Process Behavior
  - Preconditions
  - Follow-up actions

- 6. Customized Work Items
  - Tabs, Editor Presentations, Quick Information
  - Attributes, Types, Icons
  - Enumerations
  - Workflows State Transition Policies
  - Approval Tracking
  - Work Item Queries
  - Change Management Type Binding (for OSLC)
- 7. Jazz Source Control
  - Local and Repository Workspaces
  - Components
  - Change Sets
  - Shared Repositories = Stream
  - Baselines
  - Snapshots
- 8. Automated Builds
  - Jazz Build Engine
  - Scheduled Builds
- 9. Project Information
  - Project Dashboards, Viewlets
  - Email and RSS Feeds
  - Reporting

Note: Projects that already have RTC in use may require a modified agenda to optimize their workshop time. The workshop facilitator and project leadership will modify the agenda in advance of the workshop